

**MINUTES**  
**BAY DISTRICT SCHOOL BOARD MEETING**  
**MARCH 24, 2020**

~~**EXPULSION HEARINGS – 10:00 A.M. Canceled**~~

**BOARD MEETING – 1:00 P.M. – BOARD ROOM**

**PUBLIC HEARING – 1:45 P.M. – BOARD ROOM**

~~**EXECUTIVE SESSION – COLLECTIVE BARGAINING Canceled**~~  
**(immediately following School Board Meeting)**

Present: School Board Chairman Steve Moss; School Board Vice Chair Pamm Chapman; School Board Member Jerry Register; Superintendent Bill Husfelt and Attorney Franklin Harrison. School Board Member Ryan Neves was connected electronically.

The meeting was called to order at 1:05 p.m. by School Board Chair Steve Moss who also led the invocation. Superintendent Husfelt led the pledge of allegiance.

Superintendent Husfelt requested the addition of three emergency items to the agenda:

Emergency Resolution  
 Hagerty Task Order  
 Stipend for Instructional Staff

Vice Chair Chapman made the motion to approve, Register seconded. Motion passed unanimously.

Husfelt requested the following revision to the agenda:

**Delete VII.A.3.** Modification to contract to purchase Elkomy property

Register made the motion to approve the agenda, Neves seconded. Motion passed unanimously.

**II. ORGANIZATION REPORTS**

**A. Association of Bay County Educators**

Alexis Underwood, President, spoke on behalf of the Association of Bay County Educators and the Bay Educational Support Personnel Association and stated that Governor DeSantis has promised that each school district in Florida will be made whole regardless of the impact of the pandemic and asked that Bay District Schools make any employee who uses FMLA be made whole. Human Resources Director Shirley Baker explained that the specifics of the Family Medical Leave Act and Ms. Underwood said that she understood.

**B. Bay Educational Support Personnel Association**

No one else spoke on behalf of the Bay Educational Support Personnel Association (see above).

**C. Bay Education Foundation**

No one spoke on behalf of the Bay Education Foundation.

**III. HEARING FROM THE PUBLIC**

No from the public requested to speak.

**IV. LEARNING COMMUNITY NEWS**

**A. Board Members and Superintendent**

Board Member Pamm Chapman said the Arts Alive has been rescheduled for July 3, 2020.

**B. District Staff**

No one from District Staff requested to speak.

**V. CONSENT AGENDA**

**A. Human Resources and Employee Support Services**

1. Request to Approve Personnel Recommendations / Out of Field Teachers

2. Request to Revise Salary Schedule
3. Request Revisions to 19-20 District Approved List

**B. Deputy Superintendent**

1. Request Approval of Revision to the 2019-2020 Staffing Formula

**C. Business Support Services**

1. Purchasing and Contracting

**D. Operational Support Services**

1. Approval of Florida Inventory of School Houses (FISH) Certification

Register made the motion to approve the Consent Agenda, Chapman seconded. Motion passed unanimously.

**VI. ADMINISTRATIVE RECOMMENDATIONS**

1. Dawn Capes, Director of Student Wellness

Register made the motion to approve the Administrative Recommendation, Chapman seconded. Motion passed unanimously.

**VII. ACTION ITEMS**

**A. School Board Members and Attorney**

1. Selection of Underwriter for Proposed Financing COPs for the new Beach school

Register made the motion to approve, Chapman seconded. Motion passed unanimously.

2. Consideration of renaming the Choir Room at Bay High School in honor of Julia House

Register made the motion to approve, Chapman seconded. Motion passed unanimously.

3. ~~Modification to contract to purchase Elkomy property~~

**B. Human Resources and Employee Support Services**

1. Request to Advertise New / Revised Job Descriptions

Neves made the motion to approve, Register seconded. Motion passed unanimously.

**C. Operational Support Services**

1. Additional Architectural Fee – New Beach School

Register made the motion to approve, Chapman seconded. Motion passed unanimously.

2. Remaining Guaranteed Maximum Price (GMP) New Beach School

Register made the motion to approve, Chapman seconded. Motion passed unanimously.

3. Remaining Guaranteed Maximum Price (GMP) Bay High STEM Building

Register made the motion to approve, Chapman seconded. Motion passed unanimously.

**VIII. PUBLIC HEARING – 1:45 P.M.**

**A. Bay District School Board Policy**

1. Temporary Dress Code

Register made the motion to approve, Chapman seconded. Motion passed unanimously.

2. 3.101 Tax Sheltered Accounts

Chapman made the motion to approve, Register seconded. Motion passed unanimously.

**B. Bay District Job Descriptions**

1. Career and Technical Education Coordinator

Chapman made the motion to approve, Neves seconded. Motion passed unanimously.

2. Employment Specialist – ESE

Register made the motion to approve, Neves seconded. Motion passed unanimously.

**IX. ~~EXECUTIVE SESSION – COLLECTIVE BARGAINING~~ *canceled***

**Emergency Items**

1. **Resolution - A resolution and proclamation of the School Board of Bay County, Florida, proclaiming the existence of a state of emergency related to the COVID-19 Public Health Emergency.**

Chapman made the motion to approve, Neves seconded. Motion passed unanimously.

2. **Hagerty Task Order – Proposal for COVID-19 Recovery Support Services – School Board of Bay County**

Chapman made the motion to approve, Register seconded. Motion passed unanimously.

3. **Request for a \$100 monthly stipend for April and May 2020 for certified staff members for the purpose of instruction and counselors**

**Attorney Harrison asked that the minutes reflect approval of this request without the need for additional bargaining by Alexis Underwood, President of the Association of Bay County Educators.**

Register made the motion to approve, Chapman seconded. Motion passed unanimously.

**Meeting adjourned at 2:41 p.m.**

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Steve Moss – Chair

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Bill Husfelt - Superintendent